

**Northern Heights Community Association**  
**2018 August Meeting**  
August 15th, 2018  
Minutes submitted by Sarah Messmer

**1. Call to Order**

Roberta Walker called the meeting to order at 7:30 p.m., which was held at 1351 McLeod Rd. Present were Roberta Walker, Marty Sauvage, Mike Yeend, Bryan Jones, and Sarah Messmer.

**2. Approval of Minutes from June Board Meeting** – board approved the June Meeting Minutes with no revisions.

**3. Treasure's Report:**

- Checking Account balance as of 08/15/18: \$11,406.59
- Storm Water Account balance as of 08/15/18: \$17,984.00
- Reserve Account balance as of 08/15/18: \$10,276.58
- 8 homeowners still owe dues for the year.
- The treasure's report was approved at 7:40pm

**4. Old and New Business**

- The park will soon be in need of replacement dog pop bags for the new bag station.
  - Bryan got Roberta the website for the dog poop station, but the board thinks other sites might have cheaper options, so Marty will do some research before the next meeting.
- The board has not heard from the homeowner whose driveway is believed to be the cause of the trail flooding near Olivia Ct since the last meeting.
  - Sarah will follow up with an email to the homeowner.
- Marty is still waiting to hear back from IDH about the maintenance contract. IDH has been very busy so Marty expects it will take awhile for them to respond.
- IDH was contacted in response to a homeowner's concern regarding weeds and trees growing in the median on McLeod.
  - The weeds and trees have been sprayed and appear to be dead.
  - Sarah will send a follow up email to the homeowner letting them know that action was taken
- Marty received feedback from Northern Heights' Lawyer on Northern Heights' responsibility of the drainage ditch.
  - According to the lawyer, Northern Heights is responsible for the maintenance of the drainage ditch. However, the lawyer did say that homeowners are not allowed to perform work on the ditch themselves and then bill the association.

- Northern Heights will now need to maintain the ditch, which will require access to the easement behind the houses on Tamarack and Timothy. The board plans to have a door knocking party in September to let people know that contractors will need access to their back yards sometime this fall.
- Bryan will call a few contractors for bids on clearing the ditch and Mike will call a few tree companies for the same.
- Bryan to print out parcel maps showing the easement behind the houses on Tamarack and Timothy.
- Sarah talked to the homeowners of the house on McLeod Rd. has overgrown bushes and trees that are beginning to encroach on the sidewalk. The homeowners were not very receptive to the initial conversation, and although they cut the lawn, the bushes and trees are still in need of maintenance.
  - Sarah will talk to the homeowner again to ask if she can cut back a few branches herself.
  - Marty will contact IDH and ask them to trim back the bushes near the Northern Heights sign on the east end of McLeod.
- The homeowner on Darcy Ct with the shipping container in the driveway has been contacted via a normal letter and a certified letter. The certified letter was never delivered and may have been lost.
  - Roberta to resend the letter if it is not delivered within the week.

## **5. End of Meeting**

- A motion to adjourn the meeting was made, and seconded. The meeting ended at 8:25 p.m.
- The next meeting will be held on September 19<sup>th</sup>, 2018.