

**Northern Heights Community Association**  
**2018 May Meeting**  
June 25th, 2018  
Minutes submitted by Sarah Messmer

**1. Call to Order**

Roberta Walker called the meeting to order at 7:32 p.m., which was held at 1351 McLeod Rd. Present were Roberta Walker, Marty Sauvage, Mike Yeend, Bryan Jones, and Sarah Messmer.

**2. Approval of Minutes from May Board Meeting** – board approved the May Meeting Minutes with no revisions.

**3. Treasure's Report:**

- Checking Account balance as of 5/15/18: \$13,882.89
- Storm Water Account balance as of 5/15/18: \$17,980.99
- Reserve Account balance as of 5/15/18: \$10,274.87
- The treasure's report was approved at 7:40pm

**4. Old and New Business**

- Barbara Fisher has been asking about replacement dog pop bags for the new bag station that installed in the park.
  - Bryan will get Roberta the website for the dog poop station.
  - The board will then decide whether to buy the bags from the manufacture or to buy them from a third party site like Amazon.
- Marty counted responses to the question of annexation proposed in Dues Letters. Responses were: Yes – 47, No- 20, Undecided- 12, No response - 52
  - Bryan to take this information to the City of Bellingham to see if we can get an informational meeting about annexation set up
- Marty finally sent a note to Northern Heights' Paralegal asking about changing the fiscal year start/end in January (it had been mistakenly sitting in the draft folder of his inbox for a few months). He expects to hear back shortly.
- 11 residents have yet to pay the HOA dues, third notices have been sent. Residents are charged \$10/month for overdue dues.
- Correspondence received from one resident in violation of Covenant 3.2 (trailer not reasonably screened from view). The resident has contacted a contractor to build a new fence. It will be installed by 06/29/18.
- The board received an email from a homeowner asking if they could keep a trailer in their driveway over the summer months.
  - In the past, residents who communicate their intention of storing recreational vehicles in driveways during times of frequent use were allowed to do so for 12 weeks. This will continue.

- The board received a letter from the homeowner whose driveway is believed to be the cause of the trail flooding near Olivia Ct. The homeowner had the contractor who installed the driveway take a look at the issue, but has not received input on a fix yet.
- The board received an email from a homeowner whose son is looking for a summer job and would like to paint house numbers on the curbs.
  - The board decided this was okay, but would be at the expense of individual homeowners not the Community Association.
  - Numbers to be black, white, black on white, or white on black.
- The IDH Maintenance contract Marty received last month is incomplete. Marty to contact IDH to get the complete contract.
- The board received an email from a homeowner who says there are weeds and trees growing in the median on McLeod.
  - Board members looked, but were unable to locate the trees. The homeowner has been asked to depict the trees' exact location.
- Marty sent an email to Northern Heights' Lawyer to get input on whether or not Northern Heights is responsible for the drainage ditch.
  - Also sent note to the County, but the County's lawyer has left and they do not know when a new lawyer will be hired.
- Joe Clark fixed the park swing.
- Roberta hung "cut your grass" notes last month. Most were effective.
- House on McLeod Rd. has overgrown bushes and trees that are beginning to encroach on the sidewalk.
  - Sarah will talk to homeowner and send a letter if action is not taken.
- Mike had a work party and made the neighborhood look a lot better!
- Bryan had a couple contractors look at the park to get an estimate on what it would cost to lay down new rock. The contractors did not get back to him, likely because they don't want the job.
  - The board decided that only a few spots on the trail are in serious need of additional rock, specifically the areas near the gates out of the park.
  - Bryan plans to buy some rock and distribute it himself. Sarah has volunteered to help with this effort.
- The community garage sale was a success. Several homes participated.
- In May, there was a break-in at a house on Marie Ct. However, a homeowner on Roma Rd called in a suspicious car and the police were able to catch the robber! The board would like to extend a huge THANK YOU to the anonymous homeowner who called in the car. The board would also like to use this situation to remind the community, if you see something, say something!

## **5. End of Meeting**

- A motion to adjourn the meeting was made, and seconded. The meeting ended at 8:15 p.m.