

Northern Heights Community Association

Meeting of the Board Minutes

January 11, 2017

I. Call to order

Mr. Maddux called the meeting to order at 7:10 p.m.

II. Approval of minutes from last meeting

Motion to approve the minutes was made by Mr. Sauvage and seconded by Mr. Maddux. The motion as read was approved unanimously by the committee.

III. Treasurer's Report

- a) Review of the current budget spreadsheets was accomplished with no outstanding issues to be resolved.

Motion to approve Treasurer's Report was made by Mr. Maddux, and seconded by Mr. Stanford. The motion was approved unanimously by the committee.

IV. Correspondence

- a) Reported abandoned vehicle(s) on McLeod Rd. - One of the vehicles (silver Audi) has since been removed; the other vehicle with expired WA plates (white Ford pick-up) has been reported to the homeowner's property management company. The property management business will ensure the vehicle will be moved. This item is partially resolved.
- b) Report of street light outages. Lights have been repaired by the maintenance company, this item is resolved.

V. Old Business

- a) Discussion had on a comprehensive street light review.
- b) Discussion on trespassing in the community park. Board will reach out to the Squalicum High School Resource Officer for ideas on how to curb the activity.
- c) Complaint of furniture outside 3918 Tamarack Rd. The Board will send a 2nd notice to the homeowner.

- d) Fallen tree behind 1326 McLeod Rd. The property management company has taken care of the tree, and the matter is resolved.
- e) Complaint of construction bin on Darey Ct. which has been there for months. The Board will look into getting notice to the company / homeowner / renter to get it removed from the neighborhood.
- f) Complaint of overgrown ivy on median just past Tamarack. The new lawn maintenance company IDH will be consulted on getting the issue resolved.
- g) Vehicles being parked on McLeod Rd. blocking the mailboxes. The tenant violators have been spoken to on several occasions, and we hope the situation is resolved.
- h) Notice from the annual meeting about trees down in the detention pond area. The Board will consult with local contacts to arrange a reasonable solution to getting the downed trees removed.
- i) Drainage ditch that runs along rear of Roma Rd. The attorney for the NHCA has been consulted, and the Board is awaiting a response on this issue.
- j) Standing water on Olivia Ct. The Board is still looking for a solution, as several contractors have been contacted, but none have provided any bids. The Board will continue efforts to get this resolved.

VI. New Business

- a) Vice President – Vacancy on the NHCA Board. A flyer (?) may be included in the annual dues notices to be mailed out to the homeowners.
- b) Lawn maintenance contract negotiation. The Board has contracted with IDH for the new lawn maintenance contract. The scope of work, and ensuring spraying on regular intervals with due notice provided has been discussed with the new contract holder.
- c) Mr. Sauvage will contact Northern Heights Elementary School to reserve the meeting space for the next NHCA Annual meeting in November 2016. The issue of notice for proxy votes was discussed which requires notice be sent six weeks to 14 days prior to the actual Annual meeting. The committee will be compliant in issuing the required notice.

VII. Adjournment

The next NHCA meeting will be held February 8, 2017.

Mr. Stanford made a motion to adjourn the meeting at 7:50 pm. The motion was seconded by Mr. Maddux, and approved unanimously by the board to adjourn.

Minutes submitted by: Phillip A. Stanford

Minutes approved by: Jordan Maddux