

Northern Heights Community Association

Meeting of the Board Minutes

October 12, 2016

I. Call to order

b) Annual Meeting Preparation – The next NHCA Annual Meeting will be on November 17th, 2016 at 6:30 pm, at the same location of Northern Heights Elementary school located at 4000 Magrath Rd., Bellingham, WA 98226. called to order the meeting of the Northern Heights Community Association at 7:09 pm on October 12, 2016 at his residence.

II. Approval of minutes from last meeting

Mr. Sauvage made the motion to approve the minutes from the August 2016 minutes. The motion was seconded by Mr. Maddux. Motion was approved unanimously by the committee.

III. Treasurer's Report

Reviews of both the monthly and annual reports were conducted with no issue.

The Treasurer did advise there is one homeowner who has not responded to notice.

The homeowner at

The Board has discussed, and agreed that consult with the attorney is needed for lien enforcement to recover the owed dues, as notices have not been able to be delivered or forwarded. The Board was unanimous on the proposed action.

IV. Correspondence

- a) Streetlight #10 out on Timothy Ct. – This is recent, and the Board contacted the contracted maintenance provider Brite Solutions to address the issue. The company was advised of an additional light out (#17 at 1340 Roma Ct.) as well.
- b) 3918 Tamarack Rd. – The address has complaints from several homeowners about the junk / furniture in the front of the property. The Board will send out a second certified letter, as well as regular mail threatening legal action on the property if the issue is not resolved to conform to the NHCA covenants.

- c) 1368 Roma Rd. – Complaint of drainage ditch maintenance. The Board has in the past been approached with similar concerns from homeowners along the described ditch. The Board understands it is neither community property nor part of the NHCA storm water system. Based on past review of plat maps NHCA was not granted any easements to this ditch when developed.

V. Old Business

- a) Complaint of light out at 1340 Roma Ct. - The Board has addressed this issue as noted above in Correspondence.
- b) Complaint of debris at 3918 Tamarack Rd. - The Board has addressed this issue as noted above in Correspondence.

VI. New Business

- a) Website information – The Board has tabled this issue as it will be brought up at the Annual meeting for discussion. The website is currently on a month to month basis until a more permanent solution can be found through membership discussion.
- b) Annual Meeting Preparation – The next NHCA Annual Meeting will be November 17, 2016 at 6:30 pm, at the same location of Northern Heights Elementary school located at 4000 Magrath Rd., Bellingham, WA 98226

VII. Adjournment

Mr. Maddux made a motion to adjourn the meeting at 8:12 pm. The motion was seconded by Mr. Sauvage, and approved unanimously by the board to adjourn.

Next meeting will be the NHCA Annual meeting on Nov. 17, 2016

Minutes submitted by: Phillip A. Stanford

Minutes approved by: Jason Maddux