

# Northern Heights Community Association

## Meeting of the Board Minutes

August 23, 2016

### **I. Call to order**

Mr. Maddux called the meeting to order at 7:31 p.m.

### **II. Approval of minutes from last meeting**

Motion to approve the minutes was made by Mr. Sauvage and seconded by Mr. Maddux. The motion as read was approved unanimously by the committee.

### **III. Treasurer's Report**

- a) The NHCA has 169 homeowners as paid dues, with 3 homeowners yet to pay. Two of the three will have letters sent reminding them of the late dues. Only one lien is in place on a property, and that is from last year.

Motion to approve Treasurer's Report was made by Mr. Maddux, and seconded by Mr. Stanford. The motion was approved unanimously by the committee.

### **IV. Correspondence**

Complaint about belongings in front of 3910 Tamarack Rd. The committee has sent a letter to the address advising of the CCR's, and Mr. Maddux will make one more personal visit to address the issue. Motion to approve one more visit to gain compliance was made by Mr. Maddux, and seconded by Mr. Sauvage. The motion was approved unanimously by the committee.

### **V. Old Business**

- a) Boat parked at 1335 McLeod Rd. The homeowner has built a very nice fence, and the boat has been parked out of sight behind it. Issue satisfactorily completed.
- b) Overgrowth of vegetation at 3971 Patrick Ct. Mr. Maddux has made four visits to the property to discuss the issue, but no one has been home. Vermin have been reported as running along the top of the fence at the property, and there is a concern for health and safety issues stemming from apparent rodent problem. Mr. Stanford will check with Whatcom County for any assistance on the vermin issue, and report

back his findings next month. Mr. Maddux will attempt contact by telephone, and will report back the results of his efforts next month.

## **VI. New Business**

- a) Website update – The new site is fully functional, and has a link at the old site to direct viewers to the new and improved website. This item tabled until next month when more information will be made available for discussion.
- b) Street light at 1319 Roma St. The light is out of service, unknown what the issue is at this time. Mr. Sauvage will contact Brite Solutions to check the light, as a possible cause may be the sensor on top of the pole. Mr. Sauvage will make a drive by in the evening to check for further description of the issue.
- c) Mr. Sauvage will contact Northern Heights Elementary School to reserve the meeting space for the next NHCA Annual meeting in November 2016. The issue of notice for proxy votes was discussed which requires notice be sent six weeks to 14 days prior to the actual Annual meeting. The committee will be compliant in issuing the required notice.

## **VII. Adjournment**

The next NHCA meeting will be held September 7, 2016.

Mr. Maddux made a motion to adjourn the meeting at 8:31 pm. The motion was seconded by Mr. Stanford, and approved unanimously by the board to adjourn.

Minutes submitted by: Phillip A. Stanford

Minutes approved by: Jordan Maddux